

STATE OF MONTANA
DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES
Quality Assurance Division

RESIDENT INTERVIEW GUIDE

Youth Group Home

Resident(s) may be interviewed individually or in a small group, preferably with no staff in attendance.

1. Education ARM 37.97.502(1)(c)

Does the provider ensure that each resident is offered an educational program that is appropriate to the client's needs and in compliance with compulsory school attendance laws?

Discussion: Ask residents if they feel they have an opportunity to get an education appropriate for them. Can they get special education, alternative schools, special tutoring? Supplies and books as needed for classes and gym? Homework opportunities? How does home participate in parent/teacher conferences? Involvement of biological parents and home parents?

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [] No []

2. Religion ARM 37.97.502(1)(d)

Do residents have the opportunity to voluntarily practice their religion?

Discussion: Ask residents about scheduling for worship services? Is transportation available, if necessary? Can residents receive visits from representatives of their faith? Are residents **required** to participate in religious services that are not of their choosing?

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [] No []

3. Culture ARM 37.97.502(1)(e)

Does the provider encourage residents and give them the opportunity to identify with their cultural heritage?

Discussion: Ask residents if they have any concerns in this area. Are Indian children allowed to (or assisted in) participate in pow wows or other occasions? Is group home's food/environment not so out of touch with youth's

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cultural heritage as to cause physical illness or mental/emotional negative reactions?

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

4. Food and Nutrition ARM 37.97.502(1)(b)

Does the home provide three regular, well-balanced meals daily? Nutritious snacks? Are special diets provided and kept on file?

Discussion: Ask residents about meals and snacks and special diets. If any residents are on special diets, ask to see physician's order.

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

5. Clothing ARM 37.97.502(1)(f)

Does the home provide each client with appropriate clothing? Does the youth have some choice?

Discussion: Observe and interview residents about their clothing needs and choices and the home's response.

Resident(s)/Licensing Specialist's Comments:

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Compliance: Yes [☐] No [☐]

6. Personal Hygiene ARM 37.97.502(1)(g)

Do residents receive training from the provider in personal care, hygiene and grooming, and do residents have necessary supplies?

Discussion: Ask residents about their need for training and for supplies and the home's response.

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

7. Privacy ARM 37.97.502(1)(h)

Do residents have sufficient opportunities for privacy? Access to a quiet area? His or her own bed?

Discussion: Ask residents how they feel about their opportunities for privacy and whether the house parents allow them to display socially appropriate works and symbols of identity. Do they have adequate space and time to meet with friends and relatives?

Resident(s)/Licensing Specialist's Comments:

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Compliance: Yes [☐] No [☐]

8. Economic Independence ARM 37.97.502(1)(j)

Is the provider preparing the residents for economic independence?

Discussion: Ask residents how/if they feel they are being prepared for employment? Shopping? Money management? Are their chores and/or jobs well-supervised? Do the residents understand which tasks they are expected to perform as residents versus jobs to earn spending money or jobs performed as training? How is personal income to the resident handled by the group home?

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

9. Recreation ARM 37.97.502(1)(k)

Are residents encouraged to participate in recreation and leisure time activities? Are efforts made by the provider to involve residents in suitable community programs?

Discussion: You might ask residents if they can continue to be involved in constructive activities that they were involved in prior to being admitted to the group home. Does the group home provide transportation and supervision as needed for evening and weekend activities?

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

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10. Health and Treatment ARM 37.97.506(1) through (6)

Are medical, dental, psychological, psychiatric or counseling services obtained for residents as needed?

Discussion: Ask residents if they received a physical examination within 30 days of admission (if they did not have an exam within one year of admission). Were identified medical or dental problems treated?

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

11. Discipline ARM 37.97.506(7)

Have residents been given a copy of the home's discipline policy and do they understand it?

Discussion: Ask residents if they have seen the written discipline policy and house rules. Do they clearly understand what is expected and the consequences? Have they been involved in infractions and do they feel they were appropriately handled? Any major complaints?

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

12. Safety ARM 37.97.519(1) through (7)

Have residents, upon admission, received instruction from the provider on the evacuation procedures? Are all exits clear and unobstructed at all times? Is the evacuation procedure posted in a conspicuous place?

Discussion: Ask residents how they would evacuate if there was an emergency: Do they know what to do? Ask them if exits are openable and unobstructed. Do they know where the evacuation procedure is posted?

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Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

13. Supervision ARM 37.97.524(4),(5),(6),(7)

Does the provider have proper staff/client ratio of at least 8 to 1 at all times?

Discussion: Ask residents if they feel they receive adequate supervision, especially if an adult is always present when the youth are in the home.

Resident(s)/Licensing Specialist's Comments:

Compliance: Yes [☐] No [☐]

At closure of the resident interviews, ask the residents if they have anything else they would like to say to contribute to your license study. Let residents know where you can be reached and that you are available if they see the need.

Additional Comments:

Residents Interviewed

Date of Interview(s)

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Signature of Licensing Specialist

Date